

**EAST BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Tuesday 13<sup>th</sup> January 2015 at 7.00pm in the East Boldre Village Hall.

**Present:**

Cllr K Holmes Chairman

Cllr D Surplice

Cllr B Mulhall Vice-Chairman

Cllr D Drodge

Cllr B Gregory

Cllr M Sterling

In attendance – Cllr Vickers, District Councillor; Mrs K Penna, Parish Clerk and one resident.

**1.0. To accept apologies for absence**

None

**2.0. Declaration of Interest in items on the agenda**

Cllr Holmes and Cllr Drodge declared an interest in items 8.4., 10.1. and 10.2.

**3.0. To confirm minutes of the meeting held on 8<sup>th</sup> December 2014**

These were agreed and duly signed by the Chairman as a true record of the meeting.

**4.0. Public session**

The member of public informed the council she had noticed the new signage to the village. It was suggested that the council enquire on the possibility of having the same sign erected from the opposite direction.

**ACTION KP**

**5.0. Clerk's report**

**5.1.** Gail Allen the Village Agent co-ordinator will now attend the February PC meeting as she was unable to make this month's meeting.

**5.2.** The clerk joined the Boldre Speed Watch team for a deployment in East Boldre this week after the positioning opposite Pages Lane had been confirmed by the police. In a one hour slot from 3-4pm, 58 vehicles past the device from Hatchet Pond heading through the village. Of these, 5 vehicles were travelling over 34 miles per hour, one of which was travelling at 45 miles per hour. The Speed Watch group are happy to carry out deployments in the parish when they have the device. They are always looking for new volunteers to join them.

**5.3.** The spelling of Wallace Lane is to remain the same as a two-thirds majority was not received. The matter was treated as a 'change of name' as NFDC had no record of the original street name being registered when street nameplates were erected.

**5.4.** The clerk will be attending an SLCC meeting on the 25<sup>th</sup> February which will include training for the forthcoming elections.

**5.5.** The clerk will be attending the Social Media training on the 20<sup>th</sup> of January.

**5.6.** The new email system has been put in place. The clerk will contact all councillors this week with their addresses and passwords to initially access these.

**5.7.** The clerk has revised the council contact lists which everyone should have received today.

**5.8.** HALC have given a price for providing the new councillor training 'in-house'. The clerk will contact nearby parishes which have also recently co-opted new councillors to see if they would like to share the training and the costs.

**5.9.** Cllr Mulhall contacted the clerk to say that the meeting agenda was missing from the council notice board and School Fields Trust board. The clerk put new agendas up directly but considered

Chairman's signature:

Date: 10/02/15

that a small padlock could be fitted to the council notice board when it is being refurbished. This would be done in agreement with the village shop if they were happy to also hold a key. This item will be added to a future agenda.

**ACTION KP**

**5.10.** The 'Information received' and the 'Pending' list have been circulated to all councillors.

**6.0. To receive a report by County Councillor for East Boldre**

County Councillor not present.

**7.0. To receive a report by District Councillor for East Boldre**

Cllr Vickers informed the council of the Community Infrastructure Levy. It replaces the 106 agreement and is charged at a fixed rate. The New Forest National Park will set its own level of charge which is likely to be higher than the district charge due to the minimal building in the area. New Forest District Council has published their budget for the coming year and outlook for the following year. Savings of two million pounds needs to be found.

**8.0. Finance**

**8.1. To agree payments in accordance with the budget and to note bank reconciliation**

**Resolved:** - Payments approved as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
<b>Payments 13/01/15</b>			
K Penna(Paid K Wright)	100443	Salary	£459.33
K Penna(Paid K Wright)	100444	Expenses	£49.65
Bluefin	100445	Insurance	£73.90
Sembcorp	100446	Water Site 1	£165.20
Sembcorp	100447	Water site 2	£50.11
<b>Total to pay</b>			<b>£798.19</b>
<b>Amount to be transferred to current account</b>			<b>£700.00</b>
		<b>Receipts</b>	
<b>Source</b>		<b>Detail</b>	<b>Amount</b>
HSBC		Dec interest	£0.93
<b>Total income</b>			<b>£0.93</b>
<b>Bank Reconciliation</b>			
<b>Balance as at 08/01/15</b>			
HSBC Current			£1119.08
HSBC Savings			£18,456.72
<b>Total</b>			<b>£19,575.80</b>
<b>Net bank balance as at 08/01/15</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	12,630.32		
Add receipts	17,124.69		
Less payments	10,569.21		
Plus un-cleared cheques	390.00		
<b>Total</b>			<b>£19,575.80</b>

**8.2. To note budget forecast.**

The budget has been reviewed for the third quarter. It was considered that the budget is running to schedule and that the reserves are looking healthy. The reviewed budget table is attached to these minutes.

**8.3. To agree precept request for 2015/16.**

**Resolved:** The council agreed to a precept request of £15,000.00.

**ACTION KP**

**8.4. To discuss costs of purchasing Mypex to cover vacant allotments.**

It was considered purchasing Mypex to cover the vacant allotment plots would cut costs of strimming the plots regularly, be useful for surrounding plots to prevent the spread of weeds and also be more encouraging to possible new tenants. Cllr Gregory offered to store the Mypex material when not in use.

**Resolved:** The council agreed to the cost of £135.94 to purchase 200 metres of Mypex.

**ACTION KP**

**9.0. Planning.**

**9.1. To consider current planning applications.**

**Resolved** – Planning application resolved as shown on schedule below.

14/00987 E MacWilliam	Turnstone Cottage, Main Road, East Boldre, SO42 7WU	Timber cladding at first floor.	Comment 2 The council had concerns that if planning permission were given, precedence may be set in the parish.
14/00958 E MacWilliam	Heathlands, Main Road, East Boldre, SO42 7WU	Retention of pitched roof, cladding and external alterations to outbuilding.	Comment 5 The council had concerns that this must not be given permission for a separate dwelling at a later stage.

**9.2. To consider Forestry Commission Streamlined Felling Licence, Furzey Lane 14-25.**

**SFLA/14/1346.**

**Resolved:** No comment.

**10.0. Amenities.**

**10.1. To discuss council support for an Allotment Open Day 2015 to be organised by the Allotment Association.**

The clerk outlined the plans for the open day named ‘A Taste of East Boldre’ to be held on Sunday the 6<sup>th</sup> September, organised by the Allotment Association. The Allotment Association were looking for support for the event from the parish council.

**Resolved:** The council agreed to support the event by allowing the clerk use her time to undertake some of the organisation. Cllr Drodge, Cllr Gregory and Cllr Sterling all offered some assistance with the event.

**10.2. To discuss an increase in number of allotment inspections.**

It was suggested at the Allotment Association AGM that the number of allotment inspections be increased. The extra inspections would hopefully be undertaken by each site representative and fed back to the clerk.

**Resolved:** It was agreed to increase the inspections to four a year and the clerk will contact the site representatives.

**ACTION KP**

**11.0. To discuss members intentions to continue as councillors from May 2015.**

Members were asked to give their intentions to continue as councillors from May 2015.

**Resolved:** Cllr Holmes, Cllr Mulhall, Cllr Drodge, Cllr Gregory and Cllr Sterling intend to stand for the council in May 2015. Cllr Surplice intends to stand down. Cllr Gray will be asked for her intentions.

**ACTION KP**

**12.0. To discuss content of next newsletter.**

Items for the next newsletter were discussed.

**Resolved:** The next newsletter will contain articles on; The children’s village show entries; ‘A Taste of East Boldre’; The councillor’s 50<sup>th</sup> anniversary return to East Boldre; A request for councillors; The new website; The up and coming WW1 commemorative event; A request for Speed Watch volunteers; A request for residents to wear reflective clothing in the dark.

**ACTION KP**

**13.0. To confirm recent policy reviews. (Circulated)**

**Resolved:** The review of the Data Protection policy and the Allotment Rules were confirmed.

**14.0. To confirm the next Parish Council meeting**

Confirmed as 7.00 pm on 10<sup>th</sup> February 2015 in East Boldre Village Hall.

Meeting closed at 8.00pm.

**EAST BOLDRE PC BUDGET 2014/15**

	Actual	Budget	F'cast	To date
	2013/14	2014-15	2014-15	2014-15
<i>Income</i>				
Precept	15000	15000	15000	15000
Bank Interest	7	5	5	6
Allotments rentals	1565	1721	1457	1496
Allotments water	252	260	237	242
Parish guide	0	1000	1000	0
Grants	587	0	0	0
VAT recovered	123	0	378	378
<b>Total Income</b>	<b>17534</b>	17986	18077	17122
<i>Expenditure</i>				
<i>Administrative Expenditure</i>				
Salaries, PAYE & NI	5389	5356	5512	3675
Stationery and postage	400	650	600	301
Travel Allowance	244	300	300	187
Equipment	639	300	300	85
Office Allowance	400	400	400	267
VAT paid	378			232
Training	356	300	300	150
<i>Total Admin cost</i>	<i>7806</i>	7306	7412	4897
<i>Operating Expenditure</i>				
Newsletter	0	600	600	245
Parish guide	0	900	900	0
Hall Hire	220	260	260	250
Audit & legal fees	427	500	460	385
Insurance	372	400	364	364
Subscriptions	366	380	360	484
Advertising	0	50	50	0
S137 Grants	550	500	500	300
Grants	326	700	700	297
Chairman's expenses	0	60	60	0
Parish plan	0	100	100	0
Website	425	250	250	300
<i>Total Op. Cost</i>	<i>2686</i>	4700	4604	2625
<i>Parish maintenance</i>				
Seats	0	200	200	0
Bus shelter	0	200	100	0
Notice Boards	0	100	100	0
Parking bays	0	1000	0	0
Speed Limit Reminder	0	500	500	0
<i>Allotments</i>				
Rent, ins, NSALG	697	710	620	620
Water	232	260	260	58
Hedging	920	900	900	0
Fencing	0	1000	2920	2144
Other maintenance	0	500	300	225
<i>Total Maint. Cost</i>	<i>1849</i>	5370	5900	3047
<b>Grand Total Expenditure</b>	<b>12341</b>	17376	17916	10569

**NOTES**

Not accounting for adjustments to be made

SDR

Fencing estimated £2920

Summary

Chairman's signature:

Date: 10/02/15

Total Income	17534	17986	18077	17122
Total Expenditure	12341	17376	17916	10569
<i>Surplus (shortfall)</i>	<i>5193</i>	<i>610</i>	<i>161</i>	<i>6553</i>
<b>General Fund</b>				
Opening balance	7413	12630	12630	
Add surplus above	5193	610	161	
Closing balance	12,630	13240	12791	0

Reserves should be 50% of expenditure