

**EAST BOLDRE PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held on Tuesday 9<sup>th</sup> June 2015 at 7.00 pm in the East Boldre Village Hall.

**Present:**

Cllr Mr K Holmes Chairman  
Cllr B Mulhall Vice Chairman

Cllr D Drodge  
Cllr B Gregory  
Cllr M Sterling

In attendance – Cllr M Harris, District Councillor; Mrs K Penna, Parish Clerk and three residents.

**1.0. To accept apologies for absence**

None.

**2.0. Declaration of Interest in items on the agenda**

Cllr Holmes and Cllr Drodge declared an interest in items. 10.1.

**3.0. To confirm minutes of the meeting held on 12<sup>th</sup> May 2015**

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

**4.0. Public session**

Two members of the Village Hall Committee came to talk about the recent WW1 commemorative event. Firstly they wanted to thank the council for their grant contribution. They then outlined that the two purposes of the event were to raise funds and to also establish public interest in the exhibition. They stated that expectations were exceeded on both counts. Due to the success of the event there has already been consideration for future events and possibly a permanent exhibition at the village hall. Post event there are still ongoing projects such as the expansion of the website and the setting up of a guided walk. The committee have also been exploring the ownership of the village hall which is currently unknown; more details of this will be shared with the council once established. The aim would be to possibly purchase the village hall and run it as a charitable trust.

**5.0. Clerks' report and information received**

**5.1.** The clerk met with Valerie and Trevor Archer on their visit to East Boldre to celebrate their golden wedding anniversary and a short article is now on the website.

**5.2.** Councillors are still hoping to meet with Beaulieu PC to discuss the SLR and their defibrillator purchase on the 18<sup>th</sup> June. The clerk is waiting for confirmation of time.

**5.3.** Councillor Drodge will be attending a short training session organised by Sway PC on the 18<sup>th</sup> June. Unfortunately Cllr Gregory and Cllr Sterling will be away and unable to attend. Once the session has taken place the clerk will contact Sway PC to see if their new councillors would be interested in doing the Core skills and Knowledge course in-house with our councillors.

**5.4.** The clerk has a bank mandate to be completed by councillors to amend the cheque signing arrangement with HSBC. Please complete this after the meeting.

- 5.5.** The clerk has registered the council with the Pension Regulator as this is a legal requirement. No further action is required as yet.
- 5.6.** An error made by the clerk on the Real time PAYE system led to a tax bill being raised by HMRC. This has now been resolved and an updated zero account should be received shortly.
- 5.7.** After contacting Fawley and Hythe PC's to alert them to our allotment vacancies, the clerk has already been contacted by 2 people interested in plots. A further update will be given at the next meeting.
- 5.8.** The clerk is meeting with a representative from Sembcorp tomorrow to look into the possibility of a leak at allotment site 2 which has led to an increased water bill.
- 5.9.** There has been discussion on the Clerk's Forum about parish councils holding councillor surgeries outside of PC meetings. For some parishes it has been successful and for others not so but what has come out of the discussion is that many residents are not comfortable raising issues in a formal council meeting and are far happier talking one to one to a councillor. The clerk wondered if it might be useful to trial a councillor's surgery. If each councillor took a turn each month, possibly half an hour before a meeting we could run it for 5 months and establish at the end whether it has been successful enough to continue. If councillors are happy the item would be added to the next agenda for discussion.
- 5.10.** The 'Information received' and the 'Pending' list have been circulated to all councillors.

**6.0. To receive a report by County Councillor for East Boldre**

County Councillor not Present.

**7.0. To receive a report by District Councillor for East Boldre**

District Councillor gave thanks to the Village Hall Committee on their organisation of the amazing WWI event. He offered a grant of £200.00 to assist in the continuation of the event. Cllr Harris also offered a grant of £200.00 towards the cost of the defibrillator for the parish. He will also look into the issues raised at the previous meeting of parking in Sweyns Lease. Cllr Harris informed the council of his initiative to meet with residents. He has previously undertaken a letter drop of 200-250 letters in a specific area and residents can display the letter in their front window if they wish the councillor to visit on that specific day. He suggested this may be something the parish council could do in conjunction with him.

**ACTION KP**

**8.0. To receive a report by the Allotment Representatives**

The allotment representative from site one reported that an inspection had been made of both allotment sites and fed back to the clerk. It is hoped that the consistent approach of more regular inspections will lead to any problems arising at the allotments being dealt with more quickly rather than being allowed to drag on. This in turn, it was hoped would lead to more even standards at the allotment sites. The issue of spraying had been raised previously and after some discussion with other councils and the Forestry Commission it seems that other parish councils do not have any issues regarding the use of commercially available chemicals to control pests, as long as they do not have any adverse effect on plant life. It was suggested that the allotment rules are reviewed to reflect this. The item will be added to the next agenda.

**ACTION KP**

**9.0. Finance**

**9.1. To agree payments in accordance with the budget and to note bank reconciliation.**

**Resolved:** Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
<b>Payments 08/06/15</b>			
K Penna(Paid K Wright)	100472	Salary	£597.13
K Penna(Paid K Wright)	100473	Expenses	£65.98
Sembcorp	100474	Water Site 1	£35.82
Sembcorp	100475	Water Site 2	£154.81
Came&Co LTD	100476	Insurance	£374.94
<b>Total to pay</b>			<b>£1228.68</b>
<b>Amount to be transferred to current account</b>			<b>£400.00</b>
		<b>Receipts</b>	
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
HSBC		Interest	£0.67
Allotment rent 11E		Allotm. rent	£41.00
Allotment rent 9E		Allotm. rent	£24.00
Allotment rent 32		Allotm. rent	£72.00
Allotment rent 8E		Allotm. rent	£24.00
Allotment rent 14,15,16		Allotm. rent	£144.00
Allotment rent 8C		Allotm. rent	£18.50
Allotment rent 33A, 34A		Allotm. rent	£72.00
Allotment rent 5E, 6G, 6F		Allotm. rent	£72.00
Allotment rent 21,22,23,24,25.		Allotm. rent	£272.00
Allotment rent 12,13,14,18,19,20.		Allotm. rent	£250.00
Allotment rent 5B		Allotm. rent	£15.75
Allotment rent 9A,10A		Allotm. rent	£72.00
Allotment rent 8G		Allotm. rent	£24.00
Allotment rent 5A		Allotm. rent	£13.00
Allotment rent 6A		Allotm. rent	£41.00
Allotment rent 26E, 27E		Allotm. rent	£72.00
Allotment rent 7B		Allotm. rent	£15.75
<b>Total income</b>			<b>£1243.67</b>
<b>Bank Reconciliation</b>			
<b>Balance as at 08/06/15</b>			
HSBC Current			£1,827.16
HSBC Savings			£20,460.26
<b>Total</b>			<b>£22,287.42</b>
<b>Net bank balance as at 08/06/15</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	14862.38		
Add receipts	9094.33		
Less payments	1679.29		
Less un-cleared cheque	10.00		
<b>Total</b>			<b>£22,287.42</b>

**9.2. To consider renewal to GIS Partnership.**

Although it was felt that the GIS system is useful for larger councils, councillors agreed that this council were not making use of the system and that the money could be used more effectively elsewhere.

**Resolved:** Membership to the GIS Partnership will not be renewed.

**ACTION KP**

Chairman's signature: K Holmes

Date: 14/07/15

**9.3. To receive a grant request from East Boldre School Fields Trust.**

**Resolved:** A grant of £200.00 was agreed.

**ACTION KP**

**9.4. To consider an increase of the Lengthsman's hours to incorporate hedge cutting.**

Due to the difficulty in obtaining three quotations for the hedge cutting each year the clerk suggested an increase to the Lengthsman's hours to incorporate this task. This would give the benefits of saving the clerk's time; the quality of the work could be relied on; booking the hedge cutting in at the correct time would be easier as the Forestry Commission now require hedges to be cut before March 1<sup>st</sup>. It had been established that the costs of the Lengthsman's services is equal to average contractor's costs.

**Resolved:** It was agreed that the Lengthsman's hours could be increased to incorporate the hedge cutting on a flexible basis.

**10.0. Planning.**

**10.1. To consider tree work application 15/0507 Gorse Cottage.**

**Resolved:** No comment.

**11.0. Amenities.**

**11.1. To discuss fencing at allotment site 2.**

The fourth side of the allotment fencing at site 2 had not been replaced yet due to the difficulty in erecting the new fencing in its current position. The Forestry Commission would not allow the fence to be moved out slightly and the existing hedging is not suitable for hedge laying. It may be that the new fencing will have to be erected inside the current fencing and the hedging eventually but it was considered that the hedging along with the high bank is currently sufficient to prevent livestock getting into the allotment site.

**Resolved:** The density of the hedging will be monitored by the clerk and fed back to the council.

**ACTION KP**

**12.0. To consider a response to HALC's consultation of future affiliation to NALC.**

**Resolved:** No comment.

**13.0. To consider a response to NFDC's consultation on the Review of Licensing Policy.**

**Resolved:** No comment.

**14.0. To consider a response to the Electoral Review of Hampshire.**

**Resolved:** No comment.

**15.0. To receive an update on the purchase of a defibrillator for the parish.**

The council will be meeting with Beaulieu Parish Council this week and hope to discuss their experiences of purchasing a defibrillator for their parish. The clerk has been in touch with Community Heartbeat sells defibrillators and they will provide a quote once it is established exactly what set up is required. The resident involved has provided a flyer in order to help raise funds for the project and a flyer will also be included in the next newsletter. The clerk will also research the legalities of placing collection boxes locally.

**Resolved:** A further update will be given at the next meeting.

**ACTION KP**

**16.0. To receive an update on the problem of dog excrement and speeding vehicles in Chapel Lane.**

The clerk has spoken to the dog warden who is happy to write to the owner of the dog concerned if he is told who they are. Alternatively he would be happy to put up signs in the area asking residents to clear up after their dogs.

The problem with speeding vehicles will be updated once more information has been gathered.

**Resolved:** As no name has been given for the offending resident, the council suggested that a letter drop to residents in the area be undertaken, with a reminder of the fine which can be given for not clearing up after your dog. **ACTION KP**

**17.0. To adopt Social Media policy and Protocol for Public and Press Reporting at Council Meetings.**

**Resolved:** Council agreed to adopt both policies.

**18.0. To confirm recent policy review.**

**Resolved:** Review of the Planning Policy was confirmed.

**19.0. Agenda items for next meeting.**

**Resolved:** Content of next newsletter.

**20.0. To confirm date of the next meeting of East Boldre Parish Council**

Confirmed as Tuesday 14<sup>th</sup> July 2015 at 7.00 pm in East Boldre Village Hall.

Meeting closed at 8.50pm.