

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th June 2016 at 7.00 pm in the East Boldre Village Hall.

Present:

Cllr Mr K Holmes Chairman
Cllr B Mulhall Vice Chairman

Cllr D Drodge
Cllr M Sterling
Cllr B Gregory
Cllr M Gregory (from 7.35pm)
Cllr H Green

In attendance – Cllr K Thornber, County Councillor; Mrs K Penna, Parish Clerk; Allotment Representative site one; Advertiser & Times reporter and two residents.

1.0. To accept apologies for absence

None.

2.0. Declaration of Interest in items on the agenda

2.1. To receive written requests for dispensations.

Requests for dispensations had been received from Cllr Holmes and Cllr Drodge to discuss allotment items.

2.2. To grant requests for dispensation under section 31(4) of the Localism Act 2011.

The clerk granted dispensations to Cllr Holmes and Cllr Drodge to discuss allotment items. The dispensations were granted for a period of four years.

3.0. To confirm minutes of the meeting held on 10th May 2016

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

4.0. Public session

Cllr Harris and Colin Read were thanked for the new pony safe litter bins which had been placed in the village by NFDC. An official letter of thanks will be sent to them both. **ACTION KP**
The question was raised about the 'Embers' campsite in Beaulieu. The clerk has contacted Natural England for details on their permission for the site but has received no response. The clerk will chase the matter up. The member of the public also wished to hear the update on broadband which would be heard at item 6.0.

5.0. Clerks' Report

5.1. The second 'Knowledge' training course has been booked with HALC for Monday 4th July for Cllr Howard Green and Cllr Matthew Gregory. The clerk has again opened the training course up to other councils with no uptake as yet.

5.2. The clerk met at short notice with a representative from the Forestry Commission at allotment site 2 to discuss the right hand side fencing. On inspection the officer stated that the process of fencing each weak area bit by bit seemed the only option. He did suggest that planting Blackthorn in the vulnerable areas would be a good deterrent to cattle.

5.3. The new EU General Data Protection Regulation (GDPR) has now passed the final legislative hurdle, and will replace the Data Protection Directive 1995. The GDPR is expected

to come into force sometime in mid-2018. The clerk will update the council as soon as more is known.

5.4. The clerk has received the SLR data for November 2015. It breaks down to a 'mean' speed of 30MPH. There have been no dates given for the next deployment.

5.5. The SLCC have announced the 2016/18 National salary awards for clerks. The clerk suggests that her pay is considered when the CiLCA qualification has been confirmed.

5.6. A warning letter has been sent to a plot holder who has been bringing garden waste from outside onto their allotment plot. There has also been a problem with the dumping of grass trimmings between the allotment fences. This could cause serious problems if forest stock were to access and consume the grass cuttings.

5.7. The clerk will be arranging with the Chairman to take some annual leave over the next few weeks.

5.8. Cllr B Gregory and the clerk will be attending the NFNPA Planning Policy and Local Plan training on Thursday.

5.9. Councillors should have received the Information received list and pending list. If there are any items on either for which you require more information please advise the clerk.

6.0. To receive a report by County Councillor for East Boldre

Cllr Thornber told the meeting that the Boundary review consultation date had now expired and that it was likely there would be no changes to the plans which had been put forward by the Boundary Commission. There were to be some amalgamations but there would be no affect on East Boldre.

The Highways Management Policy which had been agreed by the Executive Member means there will be no changes in terms of traffic management unless there were to be any casualties. Cllr Thornber had asked that animal casualties be included and will be writing to the Executive Member in an endeavour to include these in the terms.

It transpires that the withdrawal of the GP service in East Boldre is due to staff shortages and not because of the lack of broadband. The practice has said that they are happy to arrange home visits for those who need one. Cllr Thornber said he had been very concerned for those elderly or immobile residents who were unable to get to the GP in Waterside. Cllr Thornber had met with the Director of Services to discuss the ongoing broadband issue. They discussed the letter written to the Official Verderer and the response received which suggested that the blame laid at the feet of HCC and BT Openreach. The consequence is that the Executive Member will be meeting the Official Verderer to discuss the matter further. If this meeting fails to produce results, Cllr Thornber will write to DEFRA to formally complain about the attitude of the Verderers, this will be followed by a communication to the media to highlight the issues.

In the meantime, Cllr Thornber had identified two parcels of land within East Boldre which may be useful in discussion for mitigating land. One area is in the ownership of NFDC and the other of Beaulieu Estate. Cllr Thornber will look into this further. Cllr Thornber stated that the patience of HCC on this matter was almost exhausted. The member of public asked to be able to thank Cllr Thornber for his hard work on the broadband matter but stated she found it very frustrating that progress was not being made. She was concerned that the funding which had been awarded following a bid by East Boldre and other parishes was simply sitting in an account somewhere. She also highlighted that the HCC project manager should be more accountable in moving the project forward by liaising with stakeholders. Cllr Green asked whether it was still possible for the parish to access Superfast Broadband if a

member of the public came forward with private land for the location of a cabinet. It was said that this was still a possibility for East Boldre.

7.0. To receive a report by District Councillor for East Boldre

The District Councillor was not present.

8.0. To receive a report from the Allotment Representative

The allotment representative for site one informed the council that the first skip at site one had been filled and was ready to be removed. She informed the council that a second skip would be very useful. The allotment fencing had also been added to the weekly checks which had raised the matter of one broken post. This would be added to the Lengthsman's work list.

ACTION KP

9.0. Finance

9.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted. The clerk noted that two of the payments had not been confirmed as they were to be discussed later on in the agenda.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 13/06/16			
K Penna(Paid K Wright)	100529	Salary	£597.13
K Penna(Paid K Wright)	100530	Expenses	£87.63
Bournemouth Water	100531	Allotment 1	£23.17
Bournemouth Water	100532	Allotment 2	£13.46
Do The Numbers LTD	100533	Audit	£185.00
Solent Skip Hire	100534	Skip	£ 456.00
Came & Co Ltd	100535	Insurance	£371.63
EBSFT	100536	Hall hire	£40.00
Total to pay			£1774.02
Amount to be transferred to current account			£800.00
Receipts as at 13/06/16		Receipts	
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
HSBC bank		Interest	£1.16
Allotment rents		Rent	£1186.00
Total income			£1,187.16
Bank Reconciliation			
Balance as at 13/06/16			
HSBC Current			£1985.20
HSBC Savings			£24,173.17
Total			£26,158.37
Net bank balance as at 13/06/16			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	20,255.72		
Add receipts	9,100.86		
Less payments	3,198.21		
Less unclear cheque	00.00		
Total			£26,158.37

9.2. To approve placement of council insurance.

Resolved: The policy offered by Ecclesiastical Insurance and recommended by Came & Co LTD was considered to be the best value for money. Council agreed to the three year fixed rate policy.

9.3. To consider grant applications from East Boldre School Fields Trust.

A grant application had been received by East Boldre School Fields Trust to assist in the costs of replacing the bark chipping at the play area. The trust was applying to other sources for funding.

Resolved: The council agreed to a grant of £400.00 which amounted to around 10% of the entire cost but it was noted that the council would not be adverse to a further application if this was needed.

ACTION KP

9.4. To consider the costs of purchasing a small public address system.

A quotation of £1,063.00 had been received from Moxhams Creative Events for a small portable PA system for the council. It was considered that this was a large amount of money for equipment which would only be used up to twelve times a year.

Resolved: The clerk will contact Moxhams and see if the quotation can be reduced by reducing the amount of items. The clerk will also contact the Village Hall Committee to find out if they would find the equipment useful and would consider a contribution to the cost.

ACTION KP

9.5. To consider costs of a further skip for the allotment clearance.

As stated earlier, the skip at the allotment site one had already been filled and this had made an obvious difference to the site. It was felt that a further skip would allow nearly all the rubbish from the previous plot holder to be removed. The clerk noted that the original agreement to the skip was given on the cost of £260.00 including VAT but it had actually cost £228.00 including VAT. The clerk had also tried to have some of the scrap metal removed for free but unfortunately the price for scrap was so low it was not feasible for the dealer to come and collect it. It was also noted that some plot holders had taken the effort to remove rubbish from the site themselves.

Resolved: A further skip will be paid for by the council.

ACTION KP

9.6. To approve the completed bank mandate.

Resolved: The completed bank mandate had been formerly agreed.

9.7. To receive the internal audit report.

The internal auditor has visited the clerk's home on the 9th June 2016. She stated that the records and systems of the council remain exemplary. She listed the points below as areas for potential improvement.

- The VAT reclaim should be submitted as soon as the year end is done so that the refund is received prior to audit.
- Allotment regulations - The council has permitted bees to be kept on allotments and updated the regulations accordingly. It may be worth reviewing the risk assessment to ensure that all eventualities are covered.
- Member communications - Members of the council must remember that they have no power to act or advise as individual councillors. All advice to and from residents and other stakeholders should be through the clerk and or full council.

10.0. Amenities.

10.1. To receive a report on recent allotment inspection.

The recent allotment inspection highlighted the excellent work which has been taking place on both sites. Only two letters were sent out to plot holders over concerns about the condition of their plots.

11.0. To consider a response to the Forestry Commission Inclosure Consultation.

Resolved: Councillors would respond individually.

12.0. To discuss Forestry Commission map to highlight parking on verges in the parish.

Cllr Barry Gregory had highlighted areas of concern over parking on verges in the parish. He also explained that in highlighting these areas so that dragon's teeth could be put in by the Forestry Commission, it could simply urge people to park further along the verges. Cllr Gregory felt it would be useful to meet the FC representative to discuss the matter further.

Resolved: The clerk will arrange a meeting between Cllr Gregory and the FC representative.

ACTION KP

13.0. To receive an update on Superfast Broadband in the parish.

Resolved: The update was received at item 6.0.

14.0. To receive an update on the doctors surgery in the parish.

Resolved: Update was received at item 6.0.

15.0. To receive an update on the defibrillator.

The clerk was pleased to announce that the council had been successful in their bid for a grant from Scottish and Southern Energy. They had offered a grant of £1350.00 towards a defibrillator for the parish.

Resolved: The clerk will return the signed grant offer and contact Community Heartbeat to begin the process of purchasing the defibrillator.

ACTION KP

16.0. To discuss Parish Guide.

As the parish guide had taken so long to finalise, some of the original advertisers had pulled out. If no more advertisers could be found this would result in the parish guide running at a loss of around £500.00.

Resolved: The Parish Guide would not be printed but would instead be added to the website for resident's information.

ACTION KP

17.0. To discuss the council email system.

Following issues with the new council email system, the clerk has been in conversation with e-mango who had suggested that changing the server may resolve the problems. They would undertake this as soon as possible and the system will be monitored.

18.0. To receive reports from external meetings.

18.1. Cllr Holmes attended the New Forest Consultative Panel meeting in which the Forestry Commission Inclosure Consultation was discussed.

19.0. Agenda items for next meeting.

None.

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20.0. To confirm the date of the next meeting of in East Boldre Parish Council.

Confirmed as Tuesday 12th July 2016 at 7.00 pm in East Boldre Village Hall.

21.0. To discuss a recent allotment issue.

Please note that a resolution to exclude members of public and press on the grounds of confidentiality will be requested for this item.

Please note that the confidential note is filed with these minutes.

Meeting closed at 10.10pm