

EAST BOLDRE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Tuesday 9th May 2017 at 7.00 pm in the East Boldre Village Hall.

Present:

Cllr Mr K Holmes Chairman
Cllr B Mulhall Vice Chairman

Cllr D Drodge
Cllr M Sterling
Cllr H Green

In attendance – Councillor Michael Harris, District Councillor; Mrs K Penna, Parish Clerk.

1.0. Election of Chairman

Cllr Holmes as outgoing Chairman, invited applications for Chairman for the coming year.

Resolved: Cllr Holmes elected as Chairman, proposed by Cllr Mulhall and seconded by Cllr Drodge.

2.0. Signature of Chairman's Declaration and Acceptance of Office

Cllr Holmes, as elected Chairman, signed the declaration.

3.0. Election of Vice Chairman

Resolved: Cllr Mulhall elected as Vice Chairman, proposed by Cllr Sterling and seconded by Cllr Holmes.

4.0. Delivery of Councillors' Acceptance of Office forms.

Resolved: Councillors' Acceptance of Office forms received.

5.0. To accept apologies for absence

Cllr Barry Gregory and Councillor Matthew Gregory.

6.0. Declaration of Interest in items on the agenda

Cllr Holmes and Cllr Drodge declared an interest in items. 18.1. 18.2. and 18.3.

7.0. To confirm minutes of the meeting held on 14th March 2017

The minutes were agreed and duly signed by the Chairman as a true record of the meeting. *It was noted that the meeting due to be held on 11th April was cancelled due to being non-quorate.*

8.0. Election of Working Parties/Representatives

Resolved: Representatives elected as follows.

8.1. Amenities (including allotments) – Cllr Sterling.

8.2. Finance & General Purposes (to include staffing and general administration) - All councillors.

8.3. Planning – Cllr Gregory.

8.4. Highways – All councillors.

9.0. To confirm review of Standing Orders, Financial Regulations, Risk Management, Asset register and Member's Interests

Resolved: Standing Orders; Financial Regulations; Risk Management and Asset register have all been reviewed. Member's Interests forms reviewed by councillors and no changes.

10.0. Election of Representatives on outside bodies

Resolved: Representatives elected as follows.

- 10.1. New Forest Association of Local Councils – Cllr Sterling and Kim Penna, Parish Clerk.
- 10.2. New Forest Consultative Panel – Cllr Holmes.
- 10.3. New Forest National Park Association South East Quadrant – Cllr B Gregory.
- 10.4. Passenger Transport Forum Group – Cllr Mulhall.

11.0. To confirm membership of HALC and SLCC

Resolved: Membership of both bodies confirmed.

12.0. To agree meeting dates for 2017/18

Resolved: The following dates confirmed as the second Tuesday of each month excepting August and December where a meeting will only be held if there is *urgent business**.
09/05/17 Annual meeting & first of new council;14/06/17;11/07/17; *08/08/17;12/09/17;10/10/17;
14/11/17; *12/12/17;09/01/18;13/02/18;13/03/18 (Council meeting followed by Annual Parish Assembly);10/04/18.

13.0. To receive a report by District Councillor for East Boldre

Councillor Harris told the meeting that the new Chairman of New Forest District Council is Christine Ward. Mr Keith Manns, Deputy Leader of Hampshire County Council is now the County Councillor representing East Boldre.

Hampshire County Council broadband representatives and BT Broadband representatives have been invite to attend New Forest District Council to give an update on the broadband provision in the area as there are concerns that there has been very little actual movement in the last year.

There is no update yet on the provision of further pony proof bins for East Boldre.

Cllr Harris wished to thank the councillors of East Boldre for their committed work on the council.

14.0. Public session

Lucy Buis, Housing Development & Strategy Officer from NFDC will attend a future meeting once the councillors have had a chance to look at the hand-outs she provided.

No public.

15.0. Clerks' report and information received

The clerk had no report other than to show the ground nesting bird poster which will be placed on the noticeboard.

Councillors should have received the Information received list and pending list. If there are any items on either for which you require more information please advise the clerk.

16.0. Finance

16.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 11/04/17			
K Penna (K Wright)	100582	Salary	£597.13
K Penna (K Wright)	100583	Expenses	£54.72
HALC	100584	Affiliation	£167.00
HALC	100585	HR	£180.00
Payments 11/05/17			
K Penna (K Wright)	100586	Salary	£506.01
K Penna (K Wright)	100587	Expenses	£52.37
HMRC	100588	Tax/NI	£91.12
Forest Enterprise	100589	Allotm rent	£626.00
Came& Co	100590	Insurance	£400.00
Total to pay			£1675.50
Amount to be transferred to current account			£1450.00
Receipts as at 11/04/17		Receipts	
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
DCLG Grant		Grant	£763.20
Receipts as at 11/05/17			
Allotment rents			£969.25
NFDC		Precept	£7500.00
Bank interest			£0.50
Total income			£9232.95
Bank Reconciliation			
Balance as at 11/05/17			
HSBC Current			£1318.50
HSBC Savings			£27081.04
Total			£28,399.54
Net bank balance as at 11/04/17			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	19,818.44		
Add receipts	9232.95		
Less payments	998.85		
Less uncleared cheques	347.00		
Total			£28,399.54

16.2. To approve the annual accounts.

Resolved: Annual accounts approved.

16.3. To approve external audit return.

Resolved: External audit return approved and signed by Chairman

ACTION KP

16.4. To approve placement of council insurance.

Resolved: Council insurance placement approved.

16.5. To consider costs of purchasing a new laptop.

Resolved: The purchase of a laptop and software was agreed to a sum of £500.00.

ACTION KP

Chairman's signature:

Date: 13/06/17

16.6. To consider ending of the Post Office Box address and redirecting post to East Boldre Post Office.

Resolved: Council agreed to end the PO BOX agreement and enter an agreement with East Boldre Post Office at a cost of £200.00 per annum. The clerk will create an agreement document and send out to councillors.

ACTION KP

17.0. Planning

17.1. To consider planning applications 17/00332 Wren's Nest Cottage.

Resolved: Planning application resolved as shown on the schedule below.

17/00332	Wren's Nest Cottage MAIN ROAD, EAST BOLDBROCKENHURST, SO42 7WT	Extension	Comment 5
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17.2. To consider tree work applications 17/0344 26 Sweyn's Lease; 17/0350 Plovers.

Resolved: No comments.

18.0. Amenities.

18.1. Allotments report to update on allotment uptake for 2017/18.

The clerk noted that there has been a good uptake on the allotments for 2017/18 and although some plots were relinquished, these vacancies were filled directly by existing and new plot holders. Site One and Site two are currently both full.

18.2. To receive the outcome on the recent vote for Allotment Association or Allotment Committee.

Resolved: From 23 votes received; 21 votes were for the Allotment Association and 2 votes were for an Allotment Committee. The Allotment Association therefore remains.

18.3. To consider a future increase of allotment rents.

Resolved: Council agreed to increase the allotment rents for 2018/19 by 5% in line with the rent increase being paid by the council to the Forestry Commission.

ACTION KP

19.0. To receive an update on Superfast Broadband in the parish.

Cllr Green told the meeting that the Forestry Commission wayleave agreement for Beaulieu 1 cabinet will be in place by the end of June which should enable power by the end of August and will hopefully be live by the end of September 2017.

20.0. To discuss further pony proof bins for the village.

Resolved: Update given in item 13.0.

21.0. To receive an update on the football pitch in East Boldre.

Resolved: Cllr Barry Gregory had been considering this item so this will be added to the next agenda.

ACTION KP

22.0. To confirm recent policy reviews.

Resolved: The allotment rules had been reviewed and council agreed the minor changes suggested by the Allotment Association.

ACTION KP

23.0. To receive reports from external meetings.

No meetings attended.

24.0. Agenda items for next meeting.

Resolved: None.

26.0. To confirm date of the next meeting of East Boldre Parish Council

Confirmed as Tuesday 13th June 2017 at 7.00 pm in East Boldre Village Hall.

Meeting closed at 8.00pm.