

EAST BOLDRE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Tuesday 10th November 2015 at 7.00 pm in the East Boldre Village Hall.

Present:

Cllr Mr K Holmes Chairman
Cllr B Mulhall Vice Chairman

Cllr B Gregory
Cllr M Sterling
Cllr D Drodge
Cllr H Green – following co-option

In attendance –Cllr K Thornber, County Councillor; Mrs K Penna, Parish Clerk and Allotment Representative.

1.0. To accept apologies for absence

Cllr M Harris, District Councillor and Cllr M Gregory both gave apologies.

2.0. Declaration of Interest in items on the agenda

None.

3.0. To consider co-option of Councillor to vacancy.

An application had been received and Council unanimously agreed to co-opt Howard Green to the vacancy. Cllr Green was welcomed to the Council. The new councillor then signed the 'declaration of acceptance of office' form and joined the council.

4.0. To confirm minutes of the meeting held on 13th October 2015

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

5.0. Public session

No comments.

6.0. Clerks' report and information received

6.1. Following the enrolment of East Boldre Parish Council with the Pension Regulator, the clerk has been informed that councils staging date is August 1st 2016. There are procedures to be followed heading towards that date, the clerk will update the council in due course.

6.2. The clerk looked into purchasing a poppy wreath this year but there is already one at the churchyard and one hanging at the hall.

6.3. The allotment working party which had been arranged for this Saturday has been put off until Saturday 14th November at 9.00am at allotment site 2.

6.4. Whilst looking at the minutes of other councils, the clerk noted that one council used its clerks report to update on actions from the minutes of the previous meeting. Having thought this seemed a good idea it will now be incorporated into the EBPC clerk's report. The items included will be those not covered in the agenda of the current meeting.

6.5. Actions from last month's minutes; Defibrillator – now added to the pending list.

6.6. The councillor's surgery has been arranged for December 5th. Letters will be delivered to residents the week before.

6.7. The 'Information received' and the 'Pending' list have been circulated to all councillors.

Chairman's signature:

Date:

7.0. To receive a report by County Councillor for East Boldre

Cllr Thornber requested an update on the defibrillator purchase for the parish. The clerk noted that the adoption process for the telephone kiosk was underway which would house the defibrillator. The council had also agreed to purchase the defibrillator from Community Heartbeat. The clerk informed Cllr Thornber that enough money had now been raised to undertake the purchase.

Cllr Thornber told the meeting about the Highways strategy for the New Forest to assist in reducing travel times. This included the 'Shared Lane' project in Sway and the Burley project which aimed to enhance local distinctions and may be extended to other parts of the New Forest. There is also an introduction of a 'Freight Gateway' which is a website to aid HGV drivers in planning their routes across the county and avoid weight restricted roads.

Finally Cllr Thornber had visited Lepe Country Park where £2million will be spent to build a restaurant and information centre. The aim is to make the coastal based park more of an experience for visitors.

8.0. To receive a report by District Councillor for East Boldre

Councillor Harris although unable to attend the meeting had sent a report for the clerk to read:

Cllr Harris continues to raise the issue of rural Broadband wherever and whenever possible. He wrote to Julian Lewis MP citing the regular raising of this issue at all Parish Council meetings in his Ward. Ten days later he spoke about this in a debate in Parliament. NFDC like every other Local Authority is awaiting the funding announcement for their budgets for the next four years. A reduction of 30% over four years seems to be what is being prepared for.

Cllr Harris is currently chairing a Budget Task & Finish Group at NFDC. Although not completed yet he can report that Portfolio Holders are fairly up beat and preparing to maintain services albeit with reduced funding.

The District Councils new Chief Executive, Bob Jackson, has already begun to implement a review of the senior management team. This is forecast to result in annual savings of £300,000.

Finally, Cllr Harris was pleased to report success locally in reaching agreement with the Beaulieu Estate for a Disabled Parking sign to be displayed outside a property in Chapel Lane. In addition a road sign warning road users of young people is also to be installed.

9.0. To receive a report by the allotment representatives

Chairman agreed that item 13.3. could be discussed at this point in the meeting. The allotment representative from site one told the meeting of the debate at the Allotment Association Annual General Meeting held on 20th October 2015. A discussion was held on the use of herbicides and pesticides on the allotments. It was agreed that a document would be composed by the Allotment Association and sent out to all plot holders for their views on the matter. Once all views have been gathered, and a decision made on the use of chemicals at the allotment sites, the allotment rules will be reviewed by a working party and amended accordingly. The Allotment Association also announced at the meeting that their finance position was much better following the Taste of East Boldre fund raising event which will be taking place again next year along with the Scarecrow Festival. After commenting that plots

Chairman's signature:

Date:

at both allotment sites were continuing to improve, congratulations were given to the winner and runner up for the 'Best Allotment Award 2015'. Finally, a suggestion came from a plot holder that a pumpkin competition be organised for all plot holders. A £1 charge would be made for entry and a garden voucher would be purchased for the winner with the biggest pumpkin.

10.0. Finance

10.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 06/10/15			
K Penna(Paid K Wright)	100493	Salary	£597.13
K Penna(Paid K Wright)	100494	Expenses	£48.18
Datacenta	100495	Domain ren	£150.00
New Forest Disability	100496	Grant	£200.00
Total to pay			£995.31
<u>Amount to be transferred to current account</u>			£1000.00
		Receipts	
Source		Detail	Amount
None			£0.00
Total income			£0.00
Bank Reconciliation			
<u>Balance as at 06/10/15</u>			
HSBC Current			£740.25
HSBC Savings			£23,965.41
Total			£24,705.66
<u>Net bank balance as at 06/10/15</u>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	14,862.38		
Add receipts	16,913.78		
Less payments	7,070.50		
Less unclear cheque	NIL		
Total			£24,705.66

10.2. To consider the costs for the clerk to attend training on the General Power of Competence and Local Council Finance.

Resolved: Council agreed to GPC training for the clerk at a cost of £35.00 plus VAT and Local Council Finance training at a cost of £75.00 plus VAT. **ACTION KP**

10.3. To consider Finance Working Party report.

Resolved: Council agreed to the report of the Finance Working Party. Finance meeting report is attached to the minutes.

Chairman's signature:

Date:

11.0. Planning.

11.1. To consider planning application 15/00784 The Wheelhouse; 15/00818 Shore Lark.

Resolved: Planning applications resolved as shown on the schedule below.

15/00784 Kate McIntyre	The Wheelhouse, Main Road, East Boldre, Brockenhurst. SO42 7WU	First floor extension; single storey extension; enlargement of existing rear dormer window.	Comment 5
15/00818 Ann Braid	Shore Lark, Main Road, East Boldre, Brockenhurst. SO42 7WU.	Detached Garage	Comment 5 The council agreed on a comment 5 but would like to see assurance that this would not be given permission for a separate dwelling at a later stage.

11.2. To consider tree work applications 15/0855 Thatched Cottage; 15/1056 East Boldre Baptist Church; 15/1070 The Autumn House; 15/1088 Brooklands; 15/1107 Under The Rails; 15/1138 Blacksmiths Cottage.

Resolved: No comments.

12.0. To confirm recent policy review.

Resolved: The Standing Orders and Financial Regulations have been reviewed with no changes.

13.0. To receive reports from external meetings.

13.1. New Forest Association of Local Councils meeting held at Lymington Town Hall on 15th October 2015 attended by the clerk.

The Chairman thanked Dave Yates for his long loyal service to NFALC and told the meeting that he would be succeeded by Bob Jackson.

Neal Martin from the Cycling Liaison Group asked that his focus group could be wound up as it had achieved all it could and as events are now being monitored by the Safety Advisory Group.

A presentation was given by Chief Superintendent David Powell and Chief Inspector Simon Tribe from Hampshire Police. It was a detailed presentation but predominantly highlighted some of the changes to be expected due to funding cuts. They stated that the police will concentrate on their statutory responsibilities only and work closer with local communities. It is likely there will be less 'face to face' contact with more digital engagement. Questions were then taken by the officers.

13.2. South East Quadrant meeting on 4th November 2015 attended by Cllr B Gregory at Exbury.

The meeting was informed of planning changes which will restrict builder's vehicles and materials from being parked on forest land and roads. They must now use the driveway of the property concerned.

13.3. Allotment Association Annual General meeting in East Boldre Village Hall on 20th November attended by the clerk.

See item 9.0.

13.4. New Forest Consultative Panel meeting on 5th November at Brockenhurst Village Hall attended by Cllr Holmes.

Discussion was on the National Grid underground cabling at Hale.

The number of NFCP meetings will be reduced to four a year.

Chairman's signature:

Date:

14.0. Agenda items for next meeting.

Broadband update.

ACTION KP

15.0. To confirm date of the next meeting of East Boldre Parish Council

Confirmed as Tuesday 8th December 2015 at 7.00 pm in East Boldre Village Hall.

Meeting closed at 8.10pm

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Chairman's signature:

Date:

Reports from finance working party meeting 10th November 2015

Present: Cllr K Holmes, Cllr B Mulhall, Cllr D Drodge, Cllr B Gregory, Cllr M Sterling and Mrs K Penna, Parish Clerk

1. 2016/17 Budget

The budget for 2016/17 was presented and approved for discussion by full Council. It was noted that the reserves are likely to be high. The clerk will find out the acceptable amount for reserves and that the precept recommendation be postponed for the January meeting.

2. Review staff salary

It was suggested that this item be reviewed once the clerk has gained the CiLCA qualification.

3. Review Standing Orders

The clerk has reviewed the Standing Orders with no changes.

4. Review Financial Regulations

The clerk has reviewed the Financial Regulations with no changes. Cllr Mulhall questioned the process of reviewing the Standing Orders and Financial Regulations. It was suggested that at least one councillor should assist in the review of policies. This item will be added to the agenda of the December meeting.

5. Annual Risk Management

Risk Management Policy was reviewed in March 2015 and the next review is due in March 2016.

Risk Assessment Table was reviewed in March 2015 and the next review is due in March 2016.

6. Asset Register

The Asset Register was reviewed in May 2015 and the next review will be in May 2015.

7. Allotment costings

The table of allotment costings was looked at. It was noted that allotment expenditure almost consistently outweighed income. It was hoped that now that nearly all outer fencing had been replaced, and with the access to the Lengthsman, that this situation would improve. Although it was also noted that the expected relinquishment of allotment plots could have a notable affect on income. Other uses for the vacant allotments must be considered and monitoring of the allotment costings must be continual.

This report is recommended to Council to approve on 10th November 2015.

Chairman's signature:

Date: