

**EAST BOLDRE PARISH COUNCIL**

Minutes of the Annual Parish Council meeting held on Tuesday 13<sup>th</sup> October 2015 at 7.00 pm in the East Boldre Village Hall.

**Present:**

CLlr Mr K Holmes Chairman  
CLlr B Mulhall Vice Chairman

CLlr B Gregory  
CLlr M Sterling  
CLlr D Drodge  
CLlr M Gregory

In attendance –CLlr M Harris, District Councillor; Mrs K Penna, Parish Clerk and one resident.

**1.0. To accept apologies for absence**

None.

**2.0. Declaration of Interest in items on the agenda**

None.

**3.0. To confirm minutes of the meeting held on 8<sup>th</sup> September 2015**

The minutes were agreed and duly signed by the Chairman as a true record of the meeting.

**4.0. Public session**

No comments.

**5.0. Clerks' report and information received**

**5.1.** The clerk had received two councillor co-option applications for one remaining place on the council. One application has now been withdrawn and the other application will be on the agenda for next month's meeting as the applicant is away this month.

**5.2.** All councillors should have received a copy of the notice which CLlr Mulhall has placed on the council notice board. Concerns had been raised by residents as the Beach Bus had ceased to come through the village this year. The NFNPA will be reviewing the route for next year and it was suggested that residents contact them if they would like to see East Boldre back on the route. It may then be considered in their review.

**5.3.** Following a letter drop in the parish to properties in ideal locations for the placement of a broadband cabinet, the council has received four replies from interested residents. These have been passed onto HCC and at least one appointment with BT has already been made. It is looking hopeful that the remaining properties in the parish will receive Superfast Broadband in the future.

**5.4.** We are happy to announce that East Boldre Parish Council won second place in the Hampshire Association of Local Councils Social Media Award, and third place for the most recent newsletter. We were also mentioned for our new website. This is a huge achievement as HALC represents around 260 councils.

**5.5.** The clerk has just received the final article for the newsletter and will be shortly be forwarding the whole document to the chairman.

**5.6.** The Allotment Association AGM will be held on Tuesday 20<sup>th</sup> October at 7pm in East Boldre Village Hall.

Chairman's signature:

Date: 10/11/15

5.7. The 'Information received' and the 'Pending' list have been circulated to all councillors.

**6.0. To receive a report by County Councillor for East Boldre**

County Councillor not present.

**7.0. To receive a report by District Councillor for East Boldre**

Councillor Harris congratulated East Boldre Parish Council on its success in the Hampshire Association Local Council Awards.

Councillor Harris handed out hard copies of the dementia awareness power point which he had informed the council on at a previous meeting. New Forest District Council is looking at ways of raising the profile of the issues of dementia.

Councillor Harris has written to Julian Lewis on the matter of broadband supply in the district. Opposing companies have raised concerns that British Telecom is not doing an effective job in its supply of Superfast Broadband to rural areas.

Lastly Councillor Harris has been made Chairman of the NFDC Budget Group for 2016/17. He noted that it has become apparent following discussions that further cuts of around 20% are to be expected. He will feedback to the council when further details are available.

**8.0. Finance**

**8.1. To agree payments in accordance with the budget and to note bank reconciliation.**

**Resolved:** Payments agreed as shown on table below, income and bank reconciliation noted. Note a formal invoice for the Datacenta account has not been received so cheque will not be raised this month.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
<b>Payments 08/09/15</b>			
K Penna(Paid K Wright)	100491	Salary	£597.13
K Penna(Paid K Wright)	100492	Expenses	£74.63
Datacenta	100493	Domain ren	£150.00
<b>Total to pay</b>			<b><u>£821.76</u></b>
<b>Amount to be transferred to current account</b>			<b><u>£1,100.00</u></b>
		<b>Receipts</b>	
<b>Source</b>		<b>Detail</b>	<b>Amount</b>
HSBC		Interest	£0.86
NFDC		Precept	£7,500.00
<b>Total income</b>			<b><u>£7,500.86</u></b>
<b>Bank Reconciliation</b>			
<b>Balance as at 08/09/15</b>			
HSBC Current			£772.01
HSBC Savings			£24,965.41
<b>Total</b>			<b><u>£25,737.42</u></b>
<b>Net bank balance as at 08/09/15</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	14862.38		
Add receipts	16,913.78		
Less payments	6398.74		
Less unclear cheque	360.00		
<b>Total</b>			<b><u>£25,737.42</u></b>

Chairman's signature:

Date: 10/11/15

**8.2. To receive a grant request from New Forest Disability.**

**Resolved:** Council agreed a grant of £200 to New Forest Disability.

**ACTION KP**

**8.3. To receive a quarterly budget update.**

The quarterly budget review was presented to the council and it was noted that the budget was running to its forecast. The budget review is attached to the back of these minutes.

**8.4. To agree a date for meeting of Finance group.**

**Resolved:** Council agreed to hold the meeting of the Finance group prior to the next council meeting on 10<sup>th</sup> November 2015 at 6.00pm.

**ACTION KP**

**9.0. To receive report from recent allotment inspection.**

From 54 plots the results are: - 15 grass so excluded, 4 vacant so no comment, 6 excellent, 10 very good, 10 work in progress, 4 acceptable, 3 not acceptable/need attention. 2 unacceptable and formal letter has been sent. The Allotment Association and clerk are looking to organise a works party to clear the vacant plots. It is hoped to have these and the 2 unacceptable plots in good order by the beginning of the season next year.

**10.0. To agree details for purchase of the defibrillator.**

The clerk has been unable to begin the adoption process for the phone kiosk in East Boldre which will house the defibrillator as it officially is not open for adoption. Community Heartbeat, who work closely with British Telecom would be in the position to begin the adoption directly and would also enable the council to benefit from free electricity for the defibrillator. The prices quoted by Community Heartbeat for the defibrillator, cabinet and village emergency telephone system are all very competitive ones.

**Resolved:** Council agreed to purchase the defibrillator from Community Heartbeat and ask them to begin the adoption of the telephone kiosk on behalf of the council.

**ACTION KP**

**11.0. To confirm recent policy review.**

**Resolved:** The Freedom of Information policy has been reviewed with no changes. The Complaints policy has been reviewed and had the references to HALC removed as these are not available for the public to view.

**12.0. To receive reports from external meetings.**

**Hampshire Association of Local Councils Annual General Meeting attended by Councillor Holmes on Saturday 10<sup>th</sup> October at Sparsholt College.**

Councillor Holmes noted that the AGM had focussed heavily on Devolution. Few firm details of this were given, there are clearly changes intended for the future which will be fed back in due course.

**13.0. Agenda items for next meeting.**

None.

**14.0. To confirm date of the next meeting of East Boldre Parish Council**

Confirmed as Tuesday 10<sup>th</sup> November 2015 at 7.00 pm in East Boldre Village Hall.

Meeting closed at 7.50pm

EAST BOLDRE PC BUDGET 2015/16					NOTES
	Actual	Actual	Budget	Forecast	
	2013/14	2014-15	2015-16	2015-16	
<b>Income</b>					
Precept	15000	14271	15000	14271	
Bank Interest	7	10	7	11	
Allotments rentals	1565	1526	1500	1670	
Allotments water	252	254	250	256	
Parish guide	0	0	0	1000	
Grants	587	729	0	729	
VAT recovered	123	378	200	200	
<b>Total Income</b>	<b>17534</b>	<b>17168</b>	<b>16957</b>	<b>18137</b>	PG and increase in allotment rent
<b>Expenditure</b>					
<i>Administrative Expenditure</i>					
Salaries, PAYE & NI	5389	5512	5512	7165	
Stationery and postage	400	584	400	300	
Travel Allowance	244	278	300	250	
Equipment	639	85	300	200	
Office Allowance	400	400	400	400	
VAT paid	378	372	200	200	
Training	356	150	500	500	New councillor training allowed for.
<i>Total Admin cost</i>	<i>7806</i>	<i>7381</i>	<i>7612</i>	<i>9015</i>	Increase in clerks wages.
<i>Operating Expenditure</i>					
Newsletter	0	490	600	600	
Parish guide	0	0	0	1000	
Hall Hire	220	374	250	250	
Audit & legal fees	427	420	500	500	
Insurance	372	364	400	374	
Subscriptions	366	484	550	492	
Advertising	0	83	100	100	
S137 Grants	550	550	550	550	Fireworks included.
Grants	326	472	700	700	Full amount still available
Chairman's expenses	0	0	60	60	
Parish plan	0	0	100	100	
Election expenses	0	0	1150	0	
Website	425	360	360	360	
<i>Total Op. Cost</i>	<i>2686</i>	<i>3597</i>	<i>5320</i>	<i>5086</i>	
<i>Parish maintenance</i>					
Seats	0	0	50	50	Lengthsman can carry out labour.
Bus shelter	0	0	100	100	For materials
Notice Boards	0	0	100	100	
Parking bays	0	0	0	0	No longer council responsibility
Speed Limit Reminder	0	0	500	500	
<i>Allotments</i>					
Rent, ins, NSALG	697	769	710	710	
Water	232	273	260	300	
Hedging	920	550	900	900	Still have considerable Lengthsman hours.
Fencing	0	2144	1000	1000	In place for possible last side of site 2
Other maintenance	0	365	500	500	Could be covered by Lengthsman
<i>Total Maint. Cost</i>	<i>1849</i>	<i>4101</i>	<i>4120</i>	<i>4160</i>	
<b>Grand Total Expenditure</b>	<b>12341</b>	<b>15079</b>	<b>17052</b>	<b>18261</b>	
<b>Summary</b>					
Total Income	17534	17168	16957	18137	
Total Expenditure	12341	15079	17052	18261	
<i>Surplus (shortfall)</i>	<i>5193</i>	<i>2089</i>	<i>-95</i>	<i>-124</i>	

Chairman's signature:

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General Fund				
Opening balance	7413	12630		
Add surplus above	5193	2089		
Closing balance	12,630	14719	0	

Reserves should be 50% of expenditure

Chairman's signature:

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