

EAST BOLDRE PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Tuesday 13th May 2014 at 7.00 pm in the East Boldre Village Hall.

Present:

Cllr Mr K Holmes Chairman
Cllr B Mulhall Vice Chairman

Cllr C Gray
Cllr M Gaylard

In attendance –Cllr P Vickers, District Councillor; Mrs K Penna, Parish Clerk; Chloe Cozens, Lymington Times and one resident.

1.0. Election of Chairman

Cllr Holmes as outgoing Chairman, invited applications for Chairman for the coming year.

Resolved: Cllr Holmes elected as Chairman, proposed by Cllr Gaylard and seconded by Cllr Gray.

2.0. Signature of Chairman's Declaration and Acceptance of Office

Cllr Holmes, as elected Chairman, signed the declaration.

3.0. Election of Vice Chairman

Resolved: Cllr Mulhall elected as Vice Chairman, proposed by Cllr Holmes and seconded by Cllr Gaylard.

4.0. To accept apologies for absence

Cllr Ross and Cllr Surplice.

5.0. Declaration of Interest in items on the agenda

None.

6.0. To confirm minutes of the meeting held on 9th April 2013

A correction was made at item 4.0. 'The possibility of a youth club being started in East Boldre was suggested by a resident and the item will be added to a future agenda.' was added. Two corrections were made in item 15.1. The word 'of' was removed and 'in was' was added. The minutes were then agreed and duly signed by the Chairman as a true record of the meeting.

ACTION KP

7.0. Election of Working Parties/Representatives

Resolved: Current responsibilities agreed en bloc.

8.0. To confirm review of Standing Orders, Financial Regulations, Risk Management, Asset register and Member's Interests

The Standing Orders have been reviewed within the year but are currently being reviewed again to be confirmed at the next meeting. The Financial Regulations have also been reviewed within the year but are currently being reviewed again. The Risk Management Policy and Risk Management Record have been reviewed with no changes. The Asset

Register has been reviewed within the year and will be reviewed again once the new council computer has been added to it. Members Interests have been reviewed and remain the same.

9.0. Election of Representatives on outside bodies

Resolved: Confirmed as New Forest Association of Local Councils – Parish Clerk, NF Consultative Panel – Cllr Holmes and NFNPA South East Quadrant – Cllr Ross and Cllr Gaylard, Passenger Transport Forum Group – Cllr Mulhall.

10.0. To confirm membership of HALC and SLCC

Resolved: Membership of both bodies confirmed.

11.0. To agree meeting dates for 2014/15

Resolved: The following dates confirmed as the second Tuesday of each month excepting August and December where a meeting will only be held if there is *urgent business*.*

10/06/14, 08/07/14, *12/08/14, 09/09/14, 14/10/14, 11/11/14, *09/12/14, 13/01/15, 10/02/15

10/03/15 (together with Annual Parish Assembly), 14/04/15.

12.0. To receive a report by County Councillor for East Boldre

County Councillor not Present.

13.0. To receive a report by District Councillor for East Boldre

13.1. Cllr Vickers explained that the general consensus on the Cycling Charter was that it does not address the issues. Cllr Vickers had observed the recent Wiggle event and noted two incidents within 20-25 minutes where cyclists accumulated and then edge out, blocking the traffic. He felt that drivers were uncertain of what the cyclists would do next.

14.0. Public session

A resident raised his concerns again in relation to the missing white lines on the road outside the church. The same resident also gave a warning to the recent theft of post boxes. He also asked for details on building works being undertaken at a property in the parish called 'Shore Lark'. The clerk will raise the issues of the missing white lines with Cllr Thornber and look into the planning application of 'Shore Lark' and feed back to the resident.

ACTION KP

15.0. Clerks' report and information received

15.1. An appeal has been made in the newsletter for volunteers who are interested in starting a youth club in East Boldre, therefore this item will be deferred to a later meeting.

15.2. The trench for the extension water pipe at allotment site 2 will be dug on the 23rd May.

15.3. The newsletter has been printed and delivery of it is being organised.

15.4. A poster advertising the Spring Market Day at the Turfcutter's Arms has been removed from the bus shelter. There were signs that someone had tried to set fire to the poster which could have potentially been very dangerous. The proprietors have been contacted and told not to fly post.

15.5. The council signs at the bus shelter have been ripped off. The crime has been reported to the police along with the item 5.4. of this report. The police have asked that any further such incidences be reported and these reports will be passed onto the beat officer.

15.6. The clerk was unable to attend the NFALC meeting due to illness but will forward minutes of the meeting as soon as they are available.

15.7. Cllr Gaylard, Cllr Holmes and the clerk will be attending a village hall committee meeting on the 19th of May where the village show will be discussed.

15.8. The clerk will be collecting the Rogue Trader packs from NFDC.

15.9. The clerk has contacted the parish administrator of the 'Beaulieu, Exbury and East Boldre News' to enquire about the possibilities of advertising the council's contact details and producing a short report for each edition the newsletter on the council's achievements. This was considered to be a good idea and the clerk will write a small report for each edition.

15.10. The clerk has copies of the NFNP Landscape Action Plan, parish Matters newsletter and Park Life paper if anyone wishes to take a copy with them.

15.11. Cllr Ross had been contacted about request from NFNPA.

15.12. After eventually making contact with the officer responsible for the parking bay we have been advised that the Parish Council licence must be amended to include this area as it does not currently do so. I have enquired about the costs of this inclusion but have had no response as yet. It has also been made clear that only the use of hoggin gravel is acceptable and that if EBPC do not wish to proceed with the licence, the area will be restored to grassland.

15.13. The clerk has some other allotment information which will be included in item 19.1.

15.14. An Environmental Statement has been received from Navitus Bay if anyone wishes to view the document.

15.15. A complaint has been received by a resident and is being dealt with in line with the East Boldre Parish Council Complaints policy.

15.16. The 'Information received' list has been circulated to all councillors.

16.0. Finance

16.1. To agree payments in accordance with the budget and to note bank reconciliation.

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 13/05/14			
K Penna(Paid K Wright)	100404	Salary	£459.33
K Penna(Paid K Wright)	100405	Expenses	£41.88
NFDC	100406	GIS Partnership	£110.00
Forestry Commission	100407	Allotment rent	£553.00
Quayline Digital	100408	Newsletter printing	£245.00
Broker Network Ltd	100409	Came&Co Insurance renewal	£364.02
Total to pay			<u>£1773.23</u>
Amount to be transferred to current account			<u>NIL</u>
Receipts			
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
HSBC		April interest	£0.51
Various		Allotment rents	£1615.60
NFDC		Precept – 1 st payment	£7500.00
Total income			<u>£9116.11</u>
Bank Reconciliation			
Balance as at 09/05/14			
HSBC Current	2625.05		
HSBC Savings	18624.88		
Total			<u>21,249.93</u>
Net bank balance as at 09/05/14			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	12,630.32		
Add receipts	9116.11		
Less payments	496.50		
Total			<u>21,249.93</u>

16.2. To approve external audit return (Circulated).

Resolved: External audit return approved and signed by Chairman

ACTION KP

16.3. To agree Forestry Commission rent review for allotment sites.

Resolved: Agreed.

ACTION KP

16.4. To approve placement of council insurance.

Resolved: Approved

17.0. Planning

17.1. To consider current planning application 14/00251 Communications site at Knight Copse Farm, Cripplegate Lane.

Resolved: Planning applications resolved as shown on the schedule below.

14/00251 D Slade	Communications site at knight Copse Farm, Cripplegate Lane. East Boldre	Antennas and equipment cabinets	Comment 1
---------------------	---	---------------------------------	-----------

Chairman's signature: K Holmes

Date 11-06-13

17.2. To consider tree work applications; 14/0572 Land between Suffield Cottage & 1 Pages Lane.

Resolved: No comment.

18.0. Highways

18.1. To receive an update on SLR/SDR. The clerk has contacted Beaulieu PC but as yet received no further news on the SLR device insurance claim.

Community Speed Watch Programme – There have been many failed attempts at contacting the PC responsible for overseeing the Speed Watch Programme. Despite numerous emails and phone calls and after promises of a return call, there has been none. The clerk has today contacted New Milton police station to make a complaint and am waiting for them to contact me. The clerk has also been in correspondence with Cllr Goff Beck who has been trying to assist in this matter.

In the meantime, the clerk can arrange for another deployment from NFDC of a SID device or at the cost of £110+VAT a 1 week SDR deployment from NFDC.

Resolved: Arrangements will be made with NFDC for another deployment of a SID device in the parish. **ACTION KP**

18.2. To receive an update on cycling sportive events.

The clerk received one letter from a resident complaining about the recent Wiggle event.

18.3. To consider a response to the Cycling Liaison Group's Draft Charter.

Resolved: The response was agreed as -'We feel underwhelmed by the Charter. The items we wanted to see included in it are not there and we feel concerns have not been addressed. The Charter seems to be unenforceable.'

18.4. To receive an update on the signage to the village.

No update has yet been received.

Resolved: The matter will be forwarded to Cllr Thornber. **ACTION KP**

19.0. Amenities

19.1. Allotments report – to update on allotment take up for 2014/15.

- The renewal of allotment leases this year has seen 4 allotment holders vacate (including 2 given notice to vacate), one new allotment holder and one previous allotment holder return.
- We currently have 2 and a half plots vacant on site 2 and a quarter plot vacant at site 1.
- Some clearance work is required at site 2 after the vacation of the 2 plot holders and this will be added to next month's agenda where we will have a clearer idea on the situation with the Lengthsman Scheme. One of the plot holders at site 2 has said he would be happy to undertake some ploughing (rotavation) of plots if required (at a cost). **ACTION KP**
- The clerk has also been informed that the outer fencing at allotment site 2 needs a lot of repair, together with some small repairs to the rabbit fencing. The clerk will get quotes for this work and add to the agenda for the next meeting. **ACTION KP**
- An inspection of the allotments will be arranged shortly.

20.0. To agree to contract for Lengthsman Scheme.

The clerk will find out how the Lengthsman's hours are split between parishes and procedure for booking in jobs. **ACTION KP**

Resolved: Contract agreed.

21.0.To receive information from external meetings

21.1. SE Quadrant meeting.

South East Parish Council Quadrant meeting held on Wednesday 23rd April 2014 at Exbury Social Club. Attended by Cllr Ross.

Steve Avery took the chair in place of Clive Matin.

The first presentation was by James Brown. He is a community Engagement Officer for 'Our Past, Our Future'. This is part of a Landscape Partnership Scheme focusing on 4 programmes of work to be organised by the NFNPA. The Heritage Lottery Fund has earmarked £2.9m for this project. The NFNPA will be putting together a scheme over the next 12 months and the money will then be made available in May 2015. The figure of £2.9m will then be increased to £4.5m by funding contributions from the partners who include Beaulieu Estate, forestry Commission, Commoners Defence Association, Natural England, New Forest Centre and other organisations. The four basic programmes are – 'Restoring Lost Landscapes', 'Developing Forest Skills', 'Discovering Forest Heritage and Inspiring a New Generation' and 'Monitoring and Evaluation'. James has prepared a paper setting out how parishes may become involved in the planning of these programmes and Kim can make this available. Kim can also provide the web link to the full scheme.

The second presentation was by Nik Gruber from the NFNPA Tree team. He made a number of useful points. Firstly, if a PC is happy with an application for tree works or has no adverse views then there is no need to express a view to NFNPA. The NPA has a number of criteria which it applies to applications for TPOs or tree works. These are firstly, health and safety, secondly, wishes of the owner, and thirdly, what is best for the tree coupled with its amenity value. It is in respect of this last criterion that the PC with local knowledge can assist. For the future he said that the Authority will be doing away with weekly lists and will be emailing each application to the parish. It will also be possible to extend consultation periods by 4 weeks. He also presented a briefing paper which is being circulated.

The third presentation was by John Lynn on Sustainable Transport update. The New Forest Tour buses will commence services on the 28th June and run until 14th September. The beach bus calling at Lepe will run as an extension of the 112 route from 26th July until 31st August. There are some additions to the green and red routes and details can be found in the latest edition of 'Park Life'. There are plans for the New Forest Public Bike System as from 2015. There will be 250 bikes at 20 locations in the south east of the New Forest and these locations will all be on private land such as attractions, stations and at some places of accommodation. There is to be a 'Quiet Lanes' initiative with a view to creating conditions for walking, cycling etc on minor roads. There will be consultation with parishes on this. Finally there is to be an exhibition at the New Forest Centre featuring transport through the ages.

Steve Avery referred briefly to a design award scheme which is to be introduced next year. He also drew attention to the fact that the Government had agreed that the new planning relaxations will **not** apply to National Parks.

21.2. New Forest Consultative panel.

Report from the Consultative Panel on 1st May 2014 attended by Cllr Holmes at Brockenhurst Village Hall.

The evening consisted of a few presentations:

Winter Storms – Wesley Jones, Environment Agency

Wesley gave a short presentation on the weather conditions that impacted on Hampshire

earlier in the year.

It seems that the New Forest came off better than other parts of Hampshire although there were still issues.

There is ongoing maintenance and repair to: Keyhaven sea wall, Lyminster gates, Calmore Road, Totton, Hurst Spit and Lepe outfall.

Wesley emphasised they worked closely with Hampshire County Council, Hampshire Fire and Rescue, the military services and local authorities

Paul Walton, introduced himself as the head of environment and rural economy at the New Forest National Park Authority.

His brief encompasses protect and prosper.

Nigel Matthews - Cycling Code

Nigel brought us up to date on the progress of the cycling charter. The charter is now available in draft form on the NPA's website and will be available for three weeks. He emphasised a number of issues:

There will be no maximum number of participants to these events.

There are no rules regarding identification of riders.

Awards (gold, silver and bronze) for timings, should be published in a way that than cannot easily be compared with other riders.

It is a living document and will be reviewed.

The commoners defence association commented that they felt that the NPA had rolled over to the demands of cycle organisations and achieved nothing.

There was a short film on the restoration of a stream to bring it back to its original meandering route. The Higher Level Stewardship Scheme undertook this work.

20.0. To confirm date of the next meeting of East Boldre Parish Council

This will be held on Tuesday 10th June 2014 at 7.00 pm in East Boldre Village Hall.

Meeting closed at 8.05pm.