

**EAST BOLDRE PARISH COUNCIL**

Minutes of the Parish Council meeting held on Tuesday 8<sup>th</sup> July 2014 at 7.00pm in the East Boldre Village Hall.

**Present:**

Cllr Mr K Holmes Chairman  
Cllr M Ross

Cllr D Surplice  
Cllr C Gray

In attendance – Cllr Vickers, District Councillor; Chloe Cozens, Lymington Times; Mrs K Penna, Parish Clerk and two residents.

**1.0. To accept apologies for absence**

Cllr B Mulhall and Cllr M Gaylard.

**2.0. Declaration of Interest in items on the agenda**

Cllr Gray, Cllr Holmes and Cllr Ross declared an interest in item 10.1.

**3.0. To confirm minutes of the meeting held on 10<sup>th</sup> June 2014**

These were agreed and duly signed by the Chairman as a true record of the meeting.

**4.0. Public session**

A resident contacted Cllr Gray to raise the issue of the road surface in Cripplegate lane. Another resident had raised the issue of speeding in Chapel Lane with Cllr Holmes. Further concerns were raised about speeding traffic on the B3054. These items will be added to the next meeting agenda.

**ACTION KP**

**5.0. Clerk's report**

- 5.1. The Forestry Commission has confirmed the receipt of the letter from East Boldre PC in relation to the parking bay.
- 5.2. Enquiries were made to the NPA's Sustainability fund on making a grant application for the allotment fencing at site 2 but the clerk was informed we would be very unlikely to receive a grant for the outer fencing and any application made would have taken too long.
- 5.3. NFDC has informed the clerk that the SDR device will be deployed on the post at the Village Stores, Main road at sometime in July.
- 5.4. The clerk has received copies of HALC's 2014 Service Brochure. There is a copy for each councillor.
- 5.5. Velcourt Ltd has contacted the clerk in relation to the moving of their large tractors and harvesting equipment in the parish throughout the summer. They have introduced new policies which should ensure reduced speeds, reduced engine revs and avoidance of busier times of day. They will also take routes around villages and use their own tracks wherever possible.
- 5.6. A resident has kindly donated three copies of his wife's book called 'Sally the Pony' which he has agreed can be used as children's prizes at the village show.
- 5.7. Another complaint has been made to the Post Office as mail has been delivered to another PC.
- 5.8. The 'Information received' and the 'Pending' list have been circulated to all councillors.

**6.0. To receive a report by County Councillor for East Boldre**

County Councillor not present.

**7.0. To receive a report by District Councillor for East Boldre**

Cllr Vickers reported that approximately a year ago Beaulieu cemetery had been pronounced full and unable to accept any burials which had not already been reserved. New Forest District Council sought to extend the cemetery by purchasing land to do so. After the very complicated and expensive process of gaining the various permissions required, NFDC is pleased to say it has now received them. It is hoped that the extra ground should give another twenty years of use at the cemetery.

**8.0. Finance**

**8.1. To agree payments in accordance with the budget and to note bank reconciliation**

It was noted that the Village Hall hire costs have increased slightly for the year but this slight increase allows the council to use the hall at any time outside meetings, if it is not already booked, for no extra charge.

**Resolved:** - Payments approved as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
<b>Payments 08/07/14</b>			
K Penna(Paid K Wright)	100416	Salary	£459.33
K Penna(Paid K Wright)	100417	Expenses	£71.92
Bruce McDermott	100418	Extra water at allotment site 1.	£75.38
Turners	100419	Front fencing at site 2.	£898.20
East Boldre Village Hall	100420	Hall Hire	£250.00
<b>Total to pay</b>			<b><u>£1754.83</u></b>
<b>Amount to be transferred to current account</b>			<b><u>£1750.00</u></b>
<b>Receipts</b>			
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
HSBC		June interest	£0.97
Various		Allotment rents	£41.00
<b>Total income</b>			<b><u>£41.97</u></b>
<b>Bank Reconciliation</b>			
<b>Balance as at 07/07/14</b>			
HSBC Current			£1046.27
HSBC Savings			£17,901.47
<b>Total</b>			<b><u>£18,947.74</u></b>
<b>Net bank balance as at 07/07/14</b>			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	12,630.32		
Add receipts	9,537.06		
Less payments	3,219.64		
<b>Total</b>			<b><u>£18,947.74</u></b>

**8.2. To receive budget review.**

The budget has been reviewed for the first quarter. It was considered that the budget is running to schedule. Although the allotment fencing costs will be higher than has been budgeted for in the year, the relinquishing of the parking bay has released a budgeted sum which will relieve this. The reviewed budget table is attached to these minutes.

**9.0.Planning**

**9.1. To consider current planning applications**

**Resolved** – Planning application resolved as shown on schedule below.

14/00456 K Pearce	Conway Cottage, Main Road, East Boldre. SO42 7WD	Replacement of two storey extension.	Comment 1
14/00496 K Pearce	2 Forest View, Main Road. East Boldre. So42 7WL	New side extension, replacement of rear extension and roof windows.	Comment 1

**9.2. To consider tree work applications 14/0716 Thorwalds; 14/0764 Ash Tree Cottage**

**Resolved** – No comment.

**10.0. Amenities.**

**10.1. To receive allotment inspection report from 16th June 2014.**

The inspection was undertaken by Cllr Mulhall, Bruce and Ruth McDermott, Steve White and the clerk. From the total of 55 plots – 6 were vacant and 14 were grass so exempt from the inspection. 3 plots were considered not acceptable, 10 were considered acceptable, 9 were good, 3 very good and 10 excellent. The reports will be sent out to plot holders this week and will have a schedule for the village show attached.

Other points noted were;

- Since the inspection the two vacant plots on site 1 have been filled, leaving this site now full.
- The new water tap at site 1 is now complete, including a combination padlock.
- The front fencing at site 2 has been completed. Unfortunately the contractor spent twice as long as he had estimated due to the hard ground. He has asked that if the ground at the back area is as hard, if it were possible for him to put a temporary barbed wire along until the ground softens a little. It was felt this was acceptable.

**Resolved:** The clerk will inform the contractor that temporary fencing is acceptable.

**11.0. To consider a response to Hampshire County Council’s public consultation on the household waste recycling centre service.**

**Resolved:** No comment

**12.0. To receive a further update on Village Show.**

The organisation of the village show is running to schedule. Cllr Gray has offered to prepare lunches for the judges. If anyone has any items they wish to donate for the raffle please see the clerk or Sue Vaughan who is organising it. Councillors will all be available on the day to assist with the show.

**13.0. To receive an update on Village Notice board.**

At last month's meeting it was agreed the clerk would make contact with East Boldre Village Hall committee to discuss the possibility of have a new notice-board put up on the front wall of the village hall. After having spoken to the secretary of the committee the points below were made.

- There has previously been a notice-board at the village hall but it was not very successful because - A) – It was not very noticeable from the road and people did not go out of their where to view it. B) As nobody seemed to be viewing it, few notices were put on it. C) Eventually it suffered from vandalism and was consequently removed from site.
- The Village Hall Committee has researched over the past few years the possibility of having a notice-board nearer the road but has faced permission problems from the FC.
- The secretary was happy to take the idea of a wall mounted board to the committee if the council would still like to but he felt that the post mounted option would be better if the FC were in agreement on a site.

**Resolved:** The clerk will ask for the idea of a wall mounted notice board to be discussed at the next Village Hall Committee meeting.

**ACTION KP**

**14.0. To receive reports from external meetings.**

**14.1. New Forest Consultative Panel attended by Cllr Holmes on 3<sup>rd</sup> July at Brockenhurst Village Hall.**

Nigel Matthews gave an update on the cycling charter. The New Forest National Park and the New Forest District Council will not be signing up to the charter because of the two issues which are not covered by it. These are the numbers of competitors taking part in events and the identification numbers worn by cyclists.

Mike Seddon gave a talk on the wind throw of timber crops and other trees over the winter.

Mark Holroyd from NFNPA gave a talk on highway planning in the park and worked closely with HCC.

Nick Evans informed the meeting of an updated draft management plan for the national park will be sent out in the autumn for consultation.

**15.0. To confirm recent policy reviews. (Circulated)**

The Standing Orders and Financial Regulations have been reviewed and just require further cross checking ensuring they are compatible. Once this is done, they will be sent out in electronic form for councillors to check.

**Resolved:** For review at next meeting.

**ACTION KP**

**16.0. To confirm the next Parish Council meeting**

Confirmed as 7.00 pm on 9<sup>th</sup> September 2014 in East Boldre Village Hall with a meeting on 12<sup>th</sup> August only if there are any urgent matters.

Meeting closed at 7.32pm.

## EAST BOLDRE PC BUDGET 2014/15

	Actual	Budget	F'cast	To date	
<i>Income</i>	<i>2013/14</i>	<i>2014-15</i>	<i>2014-15</i>	<i>2014-15</i>	<b>NOTES</b>
Precept	15000	15000	15000	7500	
Bank Interest	7	5	5	2	
Allotments rentals	1565	1721	1457	1457	
Allotments water	252	260	237	237	Not accounting for adjustments to be made
Parish guide	0	1000	1000	0	
Grants	587	0	0	0	
VAT recovered	123	0	378	378	
<b>Total Income</b>	<b>17534</b>	17986	18077	9574	
<b>Expenditure</b>					
<i>Administrative Expenditure</i>					
Salaries, PAYE & NI	5389	5356	5512	919	
Stationery and postage	400	650	600	160	
Travel Allowance	244	300	300	67	
Equipment	639	300	300	0	
Office Allowance	400	400	400	66	
VAT paid	378			51	
Training	356	300	300	0	
<i>Total Admin cost</i>	<i>7806</i>	7306	7412	1263	
<i>Operating Expenditure</i>					
Newsletter	0	600	600	245	
Parish guide	0	900	900	0	
Hall Hire	220	260	260	0	
Audit & legal fees	427	500	460	285	
Insurance	372	400	364	364	
Subscriptions	366	380	360	450	GIS
Advertising	0	50	50	0	
S137 Grants	550	500	250	0	Fireworks
Grants	326	700	700	0	
Chairman's expenses	0	60	60	0	
Parish plan	0	100	100	0	
Website	425	250	250	0	
<i>Total Op. Cost</i>	<i>2686</i>	4700	4354	1344	
<i>Parish maintenance</i>					
Seats	0	200	200	0	
Bus shelter	0	200	100	0	
Notice Boards	0	100	100	0	
Parking bays	0	1000	0	0	
Speed Limit Reminder	0	500	500	0	SDR
<i>Allotments</i>					
Rent, ins, NSALG	697	710	620	620	
Water	232	260	260	58	
Hedging	920	900	900	0	
Fencing	0	1000	2920	0	Fencing estimated £2920
Other maintenance	0	500	300	0	
<i>Total Maint. Cost</i>	<i>1849</i>	5370	5900	678	
<b>Grand Total Expenditure</b>	<b>12341</b>	17376	17666	3285	
<b>Summary</b>					
Total Income	17534	17986	18077	9574	
Total Expenditure	12341	17376	17666	3285	
<i>Surplus (shortfall)</i>	<i>5193</i>	610	411	6289	
<b>General Fund</b>					
Opening balance	7413	12630	12630		
Add surplus above	5193	610	411		
Closing balance	12,630	13240	13041	0	

Chairman's signature:

Date: 09/09/14

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