

EAST BOLDRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 9th January 2018 at 7pm in the East Boldre School Fields Trust Hall.

Present:

Cllr K Holmes Chairman

Cllr D Drodge

Cllr B Mulhall Vice-Chairman

Cllr M Husband

In attendance – Mrs Nicola Curzon, Parish Clerk; and six members of the public.

1.0. To accept apologies for absence

Cllr Sterling, Cllr Harris

2.0. Declaration of Interest in items on the agenda

Cllr Husband: Item 12.

3.0. To confirm minutes of the meeting held on 12th December 2017

Cllr Mulhall noted that two points on the minutes needed to be amended:

6.0. To receive a report by District Councillor for East Boldre. For information only.

Cllr Mulhall mentioned difficulties we have experienced with the planning application for Plovers, which has now gone to appeal in Bristol. It was agreed that this application is now out of the remit of the Parish Council, although Cllr Mulhall could write a letter of support for the application as a resident of the Parish, this is no longer applicable as the appeal will be decided on a basis of representations so far.

8.2. To discuss changes to the current bank arrangements.

It was agreed that Cllr Husband will become a new signatory for the bank account.

4.0. Clerks' report - For information only

The clerk has been in touch with HALC with regard to the new data protection regulations. The Information Commissioner's Office (ICO) is still writing and revising its advice for small organisations, which will include most Parish and Town Councils.

Further advice and guidance on the role of the Data Protection Officer (DPO) is being awaited and a number of options are being considered nationally and locally in relation to this. The ALC wishes to ensure that the member Councils are able to comply with the requirements of the new regulations, in the most cost-effective way possible.

5.0 To receive a report by County Councillor for East Boldre. For information only.

Cllr Mans not present.

6.0. To receive a report by District Councillor for East Boldre. For information only.

Cllr Harris not present. Apologies were received.

Chairman's signature:

Date: 13/2/18

7.0. Public session.

Two members of the public asked if they could discuss items on the agenda about planning application **17/00989 West Moors**. The Chairman agreed that this would be considered under item 9.

8.0. Finance.

8.1. To agree payments in accordance with the budget and to note back reconciliation (Circulated)

Resolved: Payments agreed as shown on table below, income and bank reconciliation noted.

<i>Payee</i>	<i>Cheque No</i>	<i>Item</i>	<i>Payment</i>
Payments 9/1/18			
Nicola Curzon (Henshaw)	100626	Salary	£543.05
Nicola Curzon (Henshaw)	100627	Expenses	£ 36.40
East Boldre School Fields Trust	100627	Hall rental	£ 30.00
Total to pay			<u>£609.45</u>
Amount to be transferred to current account			<u>£1000.00</u>
Receipts as at 9/1/18		Receipts	
<i>Source</i>		<i>Detail</i>	<i>Amount</i>
Bank interest		Interest	£. 0 83
Total income			<u>£ 0.83</u>
Bank Reconciliation			
Balance as at 9/1/18			
HSBC Current			£ 3973.29
HSBC Savings			£23986.66
Total			<u>£ 27959.95</u>
Net bank balance as at 9/1/18			
The net balances reconcile to the cash book for the year to date, as follows			
Opening balances	£19,818.44		
Add receipts	£ 17632.32		
Less Payments	£ 11255.77		
Less uncleared cheques	£ 1750.96		
Unbanked allotment rent	- £ 20.00		
Total			<u>£27959.95</u>

Chairman's signature:

Date: 13/2/18

8.2. To discuss changes to the current bank arrangements.

Resolved: Cllr Husband will become a new signatory for the account.

ACTION: MH

9.0. Planning.

9.1. To consider planning applications 17/01053 Monksmead; 17/00989 West Moors; 17/01066 Hazeldale.

Resolved: See planning comments on table below.

Appl.No & Officer	Applicant's Site Address	Description of Works	N.P.A. Date	Comment made to N.P.A..
17/01053	Monksmead, Main Road, East Boldre, Brockenhurst, SO42 7WT	Single storey extension	11/12/17	Comment 1 The council felt that in view of their discussion, they recommend permission of this application. They see no adverse effects on the surrounding properties and no problems with this application.
17/00989	West Moors, Main Road, East Boldre, Brockenhurst, SO42 7WD	Two-storey rear extension (demolition of single storey rear extension) Amended Plans	21/11/17	Comment 4 In view of their discussion, the council recommends refusal of this application. It was explained that there is still a discrepancy with the percentage increase in the planned development from the building's original size with the plans showing an increase of 42% in the property footprint. The size and scale of this application are not appropriate and neighbours will be adversely affected, with a loss of light and an impact on surrounding gardens. The proposed planning application is out of character with all the surrounding houses. It was agreed that Cllr Mulhall and Cllr Husband will attend the planning committee on 15/1/18
17/01066	HAZELDALE, MAIN ROAD, EAST BOLDRE, BROCKENHURST, SO42 7WL	Single storey rear extension; outbuilding	11/12/17	The council could not comment on this application because no information was provided on the NFNPA website.

9.2. To consider tree work application 17/1237

Resolved: No comment.

10.0. To discuss emergency planning for East Boldre.

Resolved: In the aftermath of the recent extreme weather in East Boldre, it was agreed that there should be an emergency plan appropriate to the scale of the village. This should include two emergency telephone numbers for NFDC and HCC who could offer advice to residents. The Parish Council will need to discuss the implementation of a plan with Cllr Harris and Cllr Man at the next Parish Council meeting.

Chairman's signature:

Date: 13/2/18

11.0. To discuss adoption of the two BT telephone Kiosks in East Boldre

Resolved: Council will adopt the following kiosks at a cost of £1 each:

Near Bus Shelter Hatchet Pond
Hatchet Lane
Beaulieu
Brockenhurst SO42 7WA

Near C of E school
Main Road
East End
Lymington SO41 5ST

Money will be allocated within the Parish Council budget to maintain the Kiosks, their upkeep added to the jobs done by the Lengthsman. The Council will decide what the kiosks will be used for after adoption.

12.0. East Boldre community shop update.

The Public Meeting about the Village Hall project was, unfortunately, not well attended. The Village Hall Trust plan to host another meeting in approximately six weeks. Storm damage to the Village Hall flat roof will be repaired ASAP and the hall should be available for hire by the end of the month.

13.0. To receive a broadband update.

Working on the damage inflicted by the recent storm has taken priority this month.

Resolved: Progress on broadband will be added to the next agenda.

ACTION MH

14.0. To discuss the Waterside Development.

Resolved: It was agreed that the Parish Clerk would research when the Planning Application for Waterside is due to be submitted to NFDC.

ACTION NC

15.0. To receive an update on GDPO.

Resolved: It was agreed that all councillors should now be using the new HCC email address in accordance of recent GDPO guidance. The Parish Clerk will speak to HCC IT department to implement the of the change-over of email addresses.

ACTION NC

16.0. To discuss a request for a letter of support for the refurbishment of the Village shop.

Resolved: It was agreed that the Parish Clerk should write a letter of support for Ian Evans to submit as part of a grant application to refurbish the village shop.

ACTION NC

17.0 To receive reports from external meetings.

No external meeting reports were received.

18.0. Agenda items for next meeting.

Resolved: Emergency planning, Village Hall project, Broadband update, Waterside development update, GDPO update (cldr email addresses) jobs for Lengthsman, Purchase of a projector compatible with the laptop, a computer mouse, laptop case and computer lead.

19.0. The next Parish Council meeting was confirmed as 7.00pm on 13th February 2018 in East Boldre Village Hall.

20.0. To discuss an employee matter

Resolved: Public and press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960 where publicity might be prejudicial to the special nature of the business.

Resolved: Margaret Gaylard (a former parish clerk) will continue the handover to the new parish clerk because the outgoing clerk was unable to continue this task due to an unexpectedly early move to Cornwall. The rate of pay for this will be £11.00 per hour plus mileage and expenses to a maximum cost of £300. Any further hours that might become necessary will require Council agreement. This handover will take place over the next few months and will include advice for the internal and external audit as well as HMRC and other financial guidance. Advice will be by telephone and at the clerk's office. The clerk will arrange the employment requirements after taking advice from HALC.

Meeting closed 8.20pm